

## Statewide Vacancy Announcement (SWVA) Application

RANK	FULL NAME		DOD ID
CURRENT ADDRESS		CONTACT EMAIL	CONTACT PHONE
SWVA #	SWVA UIC	SWVA MOS	SWVA POSITION #

1. The following (most current) personnel data is accurately reflected in my IPPS-A and/or iPERMS record:

- Weapons Qualification
- Army Fitness Test (AFT)
- Awards
- Professional Military Education (PME)
- Resident Training
- Correspondence Courses
- Civilian Education
- NCO Evaluation Report(s) (NCOER)

2. I have attached the following required documentation to this application:

- a. Soldier Talent Profile (STP) from IPPS-A (<https://hr.ipsa.army.mil/bi/stp/self/front>).
- b. Letter of Recommendation (only required for Soldiers who are E-4 & below).
- c. Letter to the President of the Board (LPB) (only required if there are material discrepancies concerning any documents that are missing, incorrect, or erroneous within your record).

3. I will submit my completed application to the mailbox listed below. The point of contact (POC) for this SWVA will contact you regarding the interview for this position after the packet submittal suspense.

[ng.mo.moarng.mbx.enlisted-actions-branch@army.mil](mailto:ng.mo.moarng.mbx.enlisted-actions-branch@army.mil)

SOLDIER'S SIGNATURE

DATE